

Fire Regulations

For the health and safety of all members of the Regis community, students are expected to comply with all fire and safety regulations required by Regis or applicable local, state, and federal law. The Fire Safety Officer can be reached in the Regis College Police Department at 781.768.7111. It is important for each Regis resident to assume the responsibility for their own fire safety measures.

Fire Emergency and Fire Drill Procedures

Fire drills are conducted quarterly according to state fire regulations. The Fire Safety Officer will work with the Weston Fire Department and Residence Life to ensure that the drills are completed. Fire drills allow the opportunity to test all fire alarms and equipment and allow occupants to familiarize themselves with evacuation exits throughout the building.

Fire safety rules and regulations are posted on each floor of a residence hall. Residents and their guests should familiarize themselves with these postings. All residents should be familiar with at least two exits from their building.

In case of an alarm, residents should touch the door to feel if it is hot and look under the door for any smoke seeping in. If it is safe to evacuate, leave the building immediately by way of the nearest exit. Assemble outside away from the building at the designated meeting place, not in the parking lots, as these must be kept clear for fire equipment. Do not reenter the building until the fire personnel clears reentry.

To the extent that personal safety permits, the Residence Life staff will assist residents with evacuation. However, it is the sole responsibility of each resident to evacuate whenever an alarm sounds. Any person who does not leave a building when an alarm sounds is subject to a \$150 fine.

Fire Hazards

Residents should not hang anything from the sprinkler heads or pipes. Doing so may activate the sprinkler system and cause severe water damage to residents' belongings. Once a sprinkler system is activated hundreds of gallons of water will be discharged, damaging the immediate and surrounding rooms on the floor.

Candles, wax melts, incense, and flammable materials are not permitted in the residence hall. Plants over two feet in height width are not permitted. If a resident is found in possession of any of those items, they will be confiscated. Confiscated items will not be returned to residents. Violators of this policy may be held accountable through the Student Conduct System and are subject to a \$150 fine.

Excessively large tapestries, wall hangings, and netting of any sort are prohibited within the residence halls. Tapestries cannot be used to cover ceilings and the walls. Items may not be hung from the ceiling, sprinklers, or other emergency related systems. Residence hall doors may only be decorated up to 50% of the surface of the doors. Residents with such items will be asked to remove them immediately and the resident in possession of said items will be subject to a \$150 fine. Any questions regarding these items should be directed to the Residence Director in the residence hall or the Director of Residence Life.

The hallways and egresses of residence halls must be kept clear at all times. State fire regulations require that all paths of exit, including corridors and stairwells, be kept free of all obstructions. Prohibited obstructions include, but are not limited to mats, laundry racks, shower caddies, shoes, and sporting equipment. Residents responsible for obstructing egresses or hallways will be subject to a \$25 fine per obstructing item.

Cooking in students' rooms is prohibited. When cooking in the kitchens located in the residence halls, residents must not leave any cooking items unattended. Always be sure to completely shut off the stove or other appliance being used before leaving the kitchen.

Decorative Mini Lights

Residents are allowed to use two strings of LED mini lights with a “UL certified” tag on the cord per room. Residents may not hang lights from fire suppression pipes and/or the sprinkler head itself. Lights will not be permitted on the outside of room doors. All lights need to be directly plugged into the wall outlets, not into a power strip.

Winter Holiday Season

- Trees are not permitted in corridors, aisles, passageways, or stairways. Pathways leading to an exit must be free and clear of any obstruction at all times.
- Real trees, wreaths or other greenery are prohibited. Only certified fire-retardant artificial trees and wreaths of two feet in height and width are to be used.
- The use of holiday cards or wrapping paper to decorate exit corridor walls is prohibited.
- Extension cords, for the purposes of hanging stringed lights are prohibited, mini lights must be plugged into wall outlets.
- Placing decorations on exit doors, exit door frames, exit signs, fire safety equipment, sprinkler heads, or across ceilings is strictly prohibited.
- Placing decorations on doors or frames labeled as an EXIT or in a position that may obstruct the view of exit signs, fire extinguishers or fire alarm pull stations is strictly prohibited.
- Placing decorations that may obstruct free passage through corridors, hallways or exits is strictly prohibited. Residents must not place decorations on handrails.