

**Graduate Assistant (G.A.) Position – Online Graduate Nursing
Spring 2027 and Summer 2027**

Department: Online Graduate Nursing programs

Supervisor: Dr. Brooke Hamilton

Email: onlinenursing@regiscollege.edu

Hours of Position: 225/semester

Tuition Reduction: \$5,000 per Semester*

Responsibilities and/or duties in this role:

- Taking Meeting minutes
- Research
- BON NURSYS
- Formatting and creating word/excel documents
- Filing electronically in a OneDrive/SharePoint.

Specific Qualifications/Skills required for this position:

Familiar with zoom, Microsoft Office 365, and SharePoint, good time management, detail oriented and organized, self starter.

To Apply: Email Supervisor listed above with your Resume and Statement of Purpose.

**For each semester, Graduate Assistants will receive a tuition discount of up to \$2,500 or \$5,000, depending on whether the position is part-time or full-time. The tuition discount will not exceed the total amount of tuition charged. In general, Regis College may reduce the amount of any award, scholarship, tuition discount, or tuition benefit if the total amount exceeds the amount a student is charged in tuition. In other words, no student will receive a refund if their awards, scholarships, tuition discounts, or tuition benefits amount to more than the tuition charged. Students must be enrolled in a minimum of 6 credits each term to remain eligible for their G.A. position. For more information, visit the Graduate Assistant webpage.*