

Graduate Assistant (G.A.) Position – Library
Fall 2025 and Spring 2026

Department: Library

Supervisor: Jane Peck

Email: jane.peck@regiscollege.edu

Location of Position: In-person

Hours of Position: 112.5/semester

Tuition Reduction: \$2,500 per Semester*

Responsibilities and/or duties in this role:

Opening or closing the library, checking books out, managing the reserve circulation, supporting the research librarian. Supervisory experience is a plus. The ability to work either Friday evening, Saturday and /or Sunday afternoon is required. Special projects can include weeding projects, shelving and stack maintenance projects or other library tasks.

Specific Qualifications/Skills required for this position:

Excellent customer service skills are vital. Reliability is important. Library experience would be a huge plus but training is available.

To Apply: Email Supervisor listed above with your Resume and Statement of Purpose.

**For each semester, Graduate Assistants will receive a tuition discount of up to \$2,500 or \$5,000, depending on whether the position is part-time or full-time. The tuition discount will not exceed the total amount of tuition charged. In general, Regis College may reduce the amount of any award, scholarship, tuition discount, or tuition benefit if the total amount exceeds the amount a student is charged in tuition. In other words, no student will receive a refund if their awards, scholarships, tuition discounts, or tuition benefits amount to more than the tuition charged. Students must be enrolled in a minimum of 6 credits each term to remain eligible for their G.A. position. For more information, visit the Graduate Assistant webpage.*