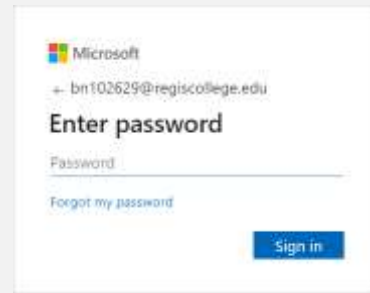


Change Your Regis Password

1. Open a browser and go to <https://home.regiscollege.edu>.
2. If you are not already signed in through two-factor authentication, a window will open. Enter your Regis login (**not your email address**). Then, click on **Next**.
3. Enter your password, then click on the **Sign in** button.
4. Complete the two-factor authentication on your mobile phone or designated device.



Microsoft
Sign in
Email or phone
Can't access your account?
Sign in with a security key
Next



Microsoft
bn102629@regiscollege.edu
Enter password
Password
Forgot my password
Sign in

5. In the Regis Resources screen that opens, click on your initials (or picture) in the upper-right corner of the page.



6. Select the **My account** option.



My account
Neal Brett
bn102629@regiscollege.edu
My Office profile
My account (circled in purple)
Sign out

7. In the **Password** section of the **My Account** page, click on **CHANGE PASSWORD**.



Password
Make your password stronger, or change it if someone else knows it.
CHANGE PASSWORD >

8. In the **change password** page that opens, enter your old (current) password.
9. Next, enter your new password in the **Create new password** and the **Confirm new password** fields, then click on the **submit** button.



Microsoft
change password
User ID
bn102629@regiscollege.edu
Old password
Create new password
Confirm new password
submit cancel

Please note that it may take up to 15 minutes for a password change to take effect.