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Management Tip

UNIVERSITY ANNOUNCEMENTS



COMMENCEMENT: Saturday, May 7, 2022

Please visit the <u>Commencement webpage</u> to find up-to-date information about speakers and other commencement-related events.

Application for Graduation

Deadline: April 8

If you anticipate completing your degree requirements this academic year, you must complete the Graduation Application on Regis Hub. Completing this form will initiate the degree audit review by the Registrar's Office for possible graduation and is the official list used for all Commencement activities.

You can find the application on the main page of Regis Hub. When choosing the completion term on the application, this is the term when you will be finishing all your degree requirements. Once you submit the application, you will receive a confirmation email. If you do not receive a confirmation, please resubmit your application through Regis Hub. You can go back to review or update your application through RegisHub up to one month before your anticipated completion date. If you need to make changes after that, please contact the Registrar's Office.

Lavender Graduation and Tassel Registration

If you wish to participate in the annual Lavender Graduation and/or to request a tassel, click <u>here</u>.

Veteran Cord Registration

Active military service members and military veterans may request a military cord for your academic regalia here.

Master's and Doctoral Commencement Eve Toast

Fri., May 6 | 5:30 to 7:30 p.m. | Regis College Weston Campus, Tower Tent RSVP by April 29 here

All Master's, Post-Master's Certificate, and Doctoral students eligible to graduate by August 2022 are cordially invited to a celebratory reception in honor of your academic achievements!

The Commencement Eve Toast is an opportunity to come together with your classmates, faculty, and staff to celebrate your hard-won accomplishments.

Graduates are welcome to attend with up to two guests. Light hors d'oeuvres and two hosted drinks will be offered to each graduate and their guests.

Regalia is not required, however we encourage you to bring it along to take memorable photos with your classmates, faculty and the Regis Mascots with the stunning Weston campus as your backdrop!

We look forward to raising a toast in your honor and officially welcoming you to the Regis Alumni Family!

Submit Your Photo for Commencement Slide Show

Commencement Photo Submission Form
Deadline to submit photos: Sunday, April 24

Students who plan to participate in the 2022 Commencement ceremony are invited to submit pictures to be included in the photo slideshow to be shown during

Commencement festivities. Students are encouraged to submit photos of themselves documenting their lives during the completion of their degree.

Questions? Contact <u>marketing@regiscollege.edu.</u>

COVID-19 Update

Beginning Monday, April 4, Regis College Health Services will no longer offer voluntary testing. The last day to receive a voluntary test at Health Services is Thursday, March 31. Antigen testing will still be available for those who are symptomatic and required for those that have an approved vaccine exemption from the university.

Those with an approved vaccine exemption will be required to test on a weekly basis in order to remain in testing compliance. Walk-in antigen testing is available at Health Services Monday through Thursday from 9 a.m. to 3:30 p.m. and by appointment on Fridays. Walk-in appointments are for asymptomatic exempt individuals only. Appointments are required for all symptomatic individuals.

CoVerified & Daily Symptom Screening

As of Monday, April 4, daily symptom screening will no longer be required for community members who are asymptomatic and CoVerified check points throughout campus will be removed. Anyone experiencing COVID-19 symptoms should still report their symptoms using the daily symptom screening tool in CoVerified and a member of the Health Services team will contact you.

Community members should still use CoVerified to:

- Submit daily symptom screenings when experiencing COVID-19 symptoms
- Submit COVID-19 vaccine records to Health Services
- Submit off-site COVID-19 test results to Health Services

For all COVID-19 information, click here.

Military Connected Survey

The purpose of this survey is to gain a better understanding of who our military connected learners are at Regis College. By completing this information, the Veteran Services office hopes to offer enhanced programming and opportunities for advocacy for our military connected community. You may take the survey here.

ITS Training and Development - FREE software training available

Training classes are offered all year, including the summer. Classes are offered for Excel, Word, Zoom, OneNote, and Microsoft Teams, plus a whole lot more! Training

is taught via Zoom, and most classes are only an hour. To view the training schedule and register, click <u>here</u>.

For course descriptions and additional information related to these software training classes, please go to the <u>Training and Professional Development site on SharePoint</u>.

If you have questions, please contact Brett Neal.



The winter issue of the <u>Regis Today magazine</u> is now available online, featuring stories about alumni who are making an impact in the world—battling the mental health crisis, striving for equity and inclusion, leading a global pharmacovigilance team, volunteering after Hurricane Ida—and much more. <u>Visit the website</u> to see the full issue as well as individual stories. If you have story ideas for a future issue, <u>please email Alexis Baum</u>.

EVENTS CALENDAR





TRANSITIONING TO HEALTH:

DO WE HAVE THE HUMAN RESOURCES?

April 6, 2022 | 6:15 - 8:30 p.m.

Zoom Presentation | 2 Contact Hours

regiscollege.edu/transitioningtohealth

Regis College



Two FREE contact hours for nurses. All participants must <u>pre-register</u> by noon on April 5 in order to receive Zoom access instructions prior to the lecture.



JOAN LUISE HILL & KATIE MAHON

Authors of 'The Miracle Chase' and 'The Miracle Collectors' Thursday, April 7, 2022 | 12:30 p.m.-2:00 p.m. College Hall 202

Wed. April 13 | 7 p.m. |

Regis College Men's Lacrosse and the Office of Veterans Affairs are joining forces to sponsor Military Appreciation Night, when the Pride host Anna Maria starting at 7 p.m. at Regis Stadium. All military Veterans in attendance will be invited to join the teams on the field for the playing of the US National Anthem.

Clothing Drive to Benefit VA Boston

There will also be a clothing donation area benefiting VA Boston to help support their work with Veterans and their families. Items needed should be new and include t-shirts, socks, underwear, and personal hygiene items.

GRADUATE STUDENT SERVICES & ADVISING



Hello! It's that time of year again for course registration.

- Online 8-week and 16-week Summer Term A, Summer Term B and Summer Term C 2022: March 7 – April 17
- On-campus/hybrid/24 Month BSN programs Summer 2022: April 4 May 14
- On-campus/hybrid/24 Month BSN programs Fall 2022: April 4 September 3

For additional important dates, refer to the Academic Calendars on the Regis website.

Students will be assigned a specific date and time when registration will be open to them. Please register accordingly. Registration appointment times will appear through Regis Hub under:

- Student Planning →
- Go to Plan your Degree & Register for Classes →
- Select the **Schedule** tab (make sure that you are viewing the correct course term)
- View these helpful <u>tutorial videos</u> for additional instructions.

Important note- if a course section is planned, students still need to register for it. Students are not officially registered for the course until "Registered, but not started" under the course on their schedule appears.

Wishing you a great rest of the spring semester!

Sincerely,



Hello graduate students.

Spring is officially here! And for many of you that means commencement and a job search. Careerlink, the Regis College job board for Regis students and alumni, is a critical first step in your job search. Since its inception Careerlink has listed over 23,000 jobs and features jobs all over the country. All students have an account—simply log on to the board, click "student", and then click "sign in" using your Moodle identification.

You are more than welcome to schedule a one-on-one meeting for resume assistance, interview skills and/or cover letter prep.

Here are some additional tools you can use:

Mastering the interview

Updating your resume

Create a professional cover letter

Join a professional organization

We look forward to working with you!



Are you working on a dissertation or scholarly practice project? Have you planned how you'll address any copyright concerns you might encounter? Do you know how to seek permission to use copyrighted materials?

Copyright is a difficult issue to navigate and there are a lot of technical and legal terms that can be confusing. It can be challenging to know whether you need permission before using resources (e.g., figures, tables, research instruments) in your own work. We have a guide that can help! Our <u>Copyright and Permissions</u> guide can help you get started with the basics of copyright. In particular:

- Our <u>Copyright FAQs</u> and <u>Permissions FAQs</u> address many of the common questions about copyright and permission and provide information about copyright considerations for your thesis or SPP. They also provide definitions and explanations for concepts like "fair use," "public domain," and more. Don't miss the section on <u>how to request permission!</u>
- The <u>APA Guidelines</u> section explains what to do if you're reproducing or adapting a figure or table from a copyrighted work. There's a particular way to cite the source of a reprinted figure or table and you'll need to include a copyright attribution statement as well. In addition to this section in our guide, see Sections 12.14-12.18 in the *Publication Manual of the American Psychological Association*, 7th edition for more information about APA guidelines for copyright and permission.

Please feel free to reach out to the library if you have any questions. You can e-mail us at reference@regiscollege.edu or schedule an appointment using this Research Consultation Request form. Our updated library hours can be found on the library's website.



Each month we share a tip from one of your peers who have had success with managing their time. The tip for this edition of GradWire comes from **MSW student Cassandra Colon** who writes:

"Get a planner," suggests Cassandra. "That has allowed me to plan and space out the assignments weekly and visually view what is due at a glance. I also print the syllabus and transcribe the weekly reading into the planner as well."

It's a plan. Thanks, Cassandra. Now, it's your turn to share your sage wisdom. If you have a tip you'd like to share in an upcoming issue of GradWire, please submit it here.

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