Clery Act Training

For Campus Security Authorities (CSAs)

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Content Warning

Please note: This training deals with issues of sexual assault, violence, and hate crimes. If you need support resources, please reach out to Student Affairs to get connected to resources.

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Training Objectives

By the end of this training, you should be able to:

- Identify and comply with the Clery Act requirements as a Campus Security Authority (CSA)
- Recognize your responsibilities as a CSA
- Locate relevant campus resources for reporting

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Benefits of Campus Reporting

- Help to provide a safe and secure learning and work environment
- Alert the campus community to potential dangers
- Assist current and prospective students and employees in making informed decisions when selecting a campus
- Ensure compliance with mandated requirements
- Support the university in monitoring criminal activity and notifying the public of potential safety concerns.

The Clery Act

What is the Clery Act?

- The Clery Act is a federal law requiring colleges and universities that receive federal financial aid to disclose certain crime statistics and policies regarding safety and security programs on campus.

Why is it named the Clery Act?

- In 1986, Jeanne Clery was a first-year student at Lehigh University. She was raped and murdered in her residence hall. Her parents asserted that if Lehigh University had accurately published its crime data, Jeanne would not have attended that university.
- The resulting backlash against unreported crimes on numerous campuses across the country led to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act to ensure transparency in campus crime reporting.

What do campuses have to do as a to comply with the Clery Act?

- Identify and train Campus Security Authorities (CSAs)
- Maintain a daily crime and fire log, as applicable
- Publish an Annual Campus Security Report, including Fire Safety
- Issue timely warning and emergency notifications

Reporting and Alerts

Reporting

- Regis College publishes an Annual Campus Safety and Security Report by October 1 each year
- Regis must notify current and prospective students and employees that the reports are available
- Report includes:
  - Safety policies and procedures
  - Statistics for the 3 previous calendar years concerning crimes reported on campus
  - Information to comply with the Campus Sexual Violence Elimination (SaVE) Act of 2013
  - Annual Fire Safety Report

Alerts

- Regis issues timely warnings and emergency notifications
- **Timely warnings** occur when:
  - There is a Clery crime reported to Campus Police or a CSA that occurs on campus that may represent a serious or continuing threat to students and employees
- **Emergency notifications** occur when:
  - There is a confirmation of a significant emergency or dangerous situation on or around campus that involves an immediate threat to the health or safety of students or employees

What crimes are reported each year?

Criminal Offenses

- Criminal Homicide:
  - Murder/non-negligent manslaughter
  - Manslaughter by negligence
- Sex Offenses:
  - Rape
  - Fondling
  - Incest
  - Statutory rape
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson

Additional Crimes Included

- Hate crimes
  - Larceny Theft
  - Simple Assault
  - Intimidation
  - Destruction, damage, or vandalism of property
- Violence Against Women Act (VAWA):
  - Domestic Violence
  - Dating Violence
  - Stalking
- Arrests and disciplinary referrals for:
  - Liquor, drug, and weapons law violations

Clery Geography

On Campus

- Property owned or controlled by Regis College
  - Residence Halls
  - Campus buildings
  - Campus grounds and fields
  - Waltham Dental Center

- Public property **immediately adjacent to campus**:
  - Streets and sidewalks

Non-Campus

- Buildings or property owned or controlled by Regis for educational purposes, not within the main campus
  - Study Abroad locations
  - Student Organization travel
  - Service immersion travel

Campus Security Authorities (CSAs)

Campus Security Authorities (CSAs)

- Regis College encourages all community members to report crimes and emergencies
- Some students and employees have a specialized distinction of being Campus Security Authorities (CSAs)
- **CSAs have significant responsibility for student and campus activities**
- CSAs are critical as some people may not report crimes, especially crimes related to sexual assault or violence, to Campus Police

KEY RESPONSIBILITY:

A CSAs main responsibility is to:

- Document and report incidents of crime
- Support victims by offering resources
- Give information of how a victim can report
  - *Whether or not they report, you are responsible for reporting!*

Examples of CSA individuals at Regis College:

- Members of Student Affairs including the following offices:
  - Dean of Students
  - Residence Life
  - Center for Student Engagement
- Athletic staff members
- Advisors
- Program Directors
- Resident Assistants
- Campus Police

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CSA Responsibilities

- Report **all** criminal activity to the university reported to them **directly**
  - Regis will determine what is Clery reportable
  - As a CSA, once you have been informed about a crime, Regis is “aware” of that crime and it must be reported
  - Retaliation against CSAs for reporting an incident is prohibited
- Provide information to victims on supports and resources offered by Regis College
- Provide information to victims on how to report a crime to Regis College Campus Police

NOT CSA Responsibilities

- CSAs do **not** need to report crimes:
  - Overheard in hallways or public spaces
  - Mentioned during classroom discussions or presentations
  - During speeches or public remarks
  - Learned about in an indirect (from someone else) manner

- CSAs are **not** expected to and **should not**:
  - Investigate any incidents
  - Determine whether a crime occurred
  - Apprehend alleged perpetrators of a crime
  - Try to convince a victim to contact law enforcement if they do not want to do so

Information for Reporting

- CSAs are responsible for reporting the facts of the incident
  - Who, What, Where, and When
  - For Documentation: Use Regis College's Report a Concern form, which includes fields for:
    - Your contact information
    - Time, date, and location of the incident
    - Victim information – CSAs should note if the reporting party does not want to share their name with Campus Police
    - Description of incident – only the facts the reporting party shares; *you are not the investigator.*
    - Include any supports or resources offered and any resources already contacted
  - For Emergencies: Contact Campus Police 781.768.7777 (emergency line)
- CSAs should make a report as soon as possible after they are informed of an incident
- Provide information to victims on how to report a crime to Regis College Campus Police

Do's and Don'ts for Reporting

- DO:
  - Report incidents in a timely manner: as soon as possible after you have been informed
  - Note if the victim mentions that their was bias involved in the incident
  - Report incidents that occurred at a different college
    - Regis College will determine if these are Clery reportable crimes
  - When doubt – report it!

- DON'T:
  - Investigate crimes, if you are not Campus Police or the Title IX Coordinator
  - Interrogate the reporting party
  - Try to contact other involved parties
  - Add your own opinions or make judgements

Resources

Regis College's Report a Concern Form:
www.regiscollege.edu/report-concern

Regis College Campus Police:

- College Hall 100
- Non-emergency: 781.768.7111
- Emergency: 781.768.7777

Regis College's Annual Security and Safety Report

Regis College's Title IX Response and Grievance Process

Dean of Students and Title IX Coordinator:
Bridget Buoniconti
781.768.7508
Bridget.buoniconti@regiscollege.edu

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Summary

- The Clery Act requires all colleges that received federal student aid to publish and share an Annual Campus Safety and Security Report and issue timely warnings
- These reports help current and prospective students and employees to make informed decisions when selecting a campus
- As a CSA, you support the university by reporting criminal activity and support victims by sharing resources
- Regis College complies with mandated requirements and notifies the public of potential safety concerns

Campus Security Authority (CSA) Training Quiz

Regis College's Training Quiz:

Click to complete the CSA Training Quiz.

Answer each quiz questions with the most correct answer.

You will need to achieve an 80% to complete the training, and you can take the test more than once. After achieving an 80% on the quiz, you will receive a notification that you have completed the CSA Training.

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