



JOB SEARCH PLAN TOOL

CAREER GOAL(S)
JOB SEARCH STRATEGIES <ul style="list-style-type: none"> <input type="checkbox"/> Networking <input type="checkbox"/> Career services <input type="checkbox"/> LinkedIn/Facebook <input type="checkbox"/> Alumni contacts <input type="checkbox"/> Job boards <input type="checkbox"/> Temporary agencies (convert from temp to full time at target organization) <input type="checkbox"/> Convert internship to full time <input type="checkbox"/> Other??

TARGET EMPLOYER _____

ACTIVITIES	ACTIONS	STATUS/DATE
Include all job search strategies that are appropriate for this employer. Example: <ul style="list-style-type: none"> <input type="checkbox"/> LinkedIn <input type="checkbox"/> Career Services <input type="checkbox"/> Temporary agencies 	<ul style="list-style-type: none"> <input type="checkbox"/> Check LinkedIn to see if anyone in my network is connected to this company. <input type="checkbox"/> Call career services to see if they have any job listings for this company. <input type="checkbox"/> Call Beacon Hill Staffing group to see if they have any temp assignments to fill. 	Update this plan every 2 weeks.

TARGET EMPLOYER _____

ACTIVITIES	ACTIONS	STATUS/UPDATE