

# Housing Selection

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Spring 2024



Regis College



# What is housing selection?

Housing selection is a process where students have the opportunity to select their housing for the upcoming academic year.

The goal of this process is to be fair to all students, so that they may indicate a preference regarding where and with whom they live for the upcoming academic year.

Given the continued interest in on-campus living, students may not get their first preference of room or hall; therefore, we seek to share as much information as possible, so that all students may make the best decision for them with the available options.

Questions should be directed to [residence.life@regiscollege.edu](mailto:residence.life@regiscollege.edu) or your hall staff



# Timeline

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**There is no up-front housing deposit required for Spring 2023 Housing Selection. For students who cancel their housing after August 1, 2024, there will be a \$450 cancelation fee.**

## **Housing Selection Q&A Sessions:**

- **Thursday, March 14<sup>th</sup> at 12:30pm**
- **Wednesday, March 27<sup>th</sup> at 6:00pm**

## **Medical Accommodation Requests:**

- **Due by March 29<sup>th</sup> through the Office of Student Accessibility Services**
- **Contact Courtney Mulligan at [courtney.mulligan@regiscollege.edu](mailto:courtney.mulligan@regiscollege.edu)**

## **Selection Dates:**

- **Suites, Triples, and Quads: Tuesday, April 2**
  - Room Eligibility signed and roommates selected on the Adirondack Portal by April 1
- **Doubles: Tuesday, April 9**
  - Room Eligibility signed and roommate selected on the Adirondack Portal by April 8

# Housing Rates for 2023-2024

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**Calculated as room rate + board per semester x 2 = Yearly Total**

## **Traditional Double, Triple, or Quad (Angela, Domitilla, Maria, & College Halls):**

- $\$8,540$  (semester) +  $\$8,540$  (semester) =  $\$17,080$ /year

## **Double w/in Maria Hall Suite:**

- $\$10,310$  (semester) +  $\$10,310$  (semester) =  $\$20,620$ /year

## **SJH or DH Garden Level Single:**

- $\$10,605$  (semester) +  $\$10,605$  (semester) =  $\$21,210$ /year

## **Single w/in Maria Hall Suite:**

- $\$10,675$  (semester) +  $\$10,675$  (semester) =  $\$21,350$ /year

# Phase 1: Eligibility

# Eligibility

## Financial Eligibility:

- To be eligible to participate in housing selection students must be in good financial standing.
- Check <https://hub.regiscollege.edu> to see if you have a high balance hold
- Students who wish to live in the Maria Suites may not have any balance
- For questions about your account, please speak with you Financial Aid counselor or Student Accounts

## Process Eligibility:

- Complete the Room Eligibility application on the Adirondack Portal

## Sign Room Eligibility on the Adirondack Portal under “Applications”

The screenshot shows a web browser window with the Regis College logo in the top left. The page title is "Applications" and the sub-page is "Room Selection Eligibility (Fall 2021)". The main content area is titled "Consent - Room Selection Eligibility" and contains a "RESIDENT HOUSING CONTRACT" for the "Fall 2021 - Spring 2022" term. The contract text includes: "I, the undersigned resident student, understand that by occupying a Regis College residential room, I agree to... Housing Contract. In addition, I have carefully read and understand the Regis College Student Handbook and I agree to the Terms of Occupancy." The "Terms of Occupancy" section includes an "Occupancy Schedule" and a "Eligibility" section. Below the contract text, there are instructions: "If you do not agree, exit the application here." and "If you agree, sign your name in the box below." There are two radio button options: "Enter your full name to give consent (Hand drawn signature will be auto generated)" (which is selected) and "Use the signature pad to draw your signature". At the bottom, there is a text input field labeled "Enter your full name" and a signature pad area.

# **Phase 2: Selecting Roommate(s)**

**Due April 1 for Suites, Triples, and Quads**

**Due April 8 for Doubles**

# Phase 2: Roommate Selection

- **After completing your eligibility requirements select your roommate(s)**
  - Go to the “Room Selection” tab at the top.
  - Select “Roommates/Suitemates”
  - Select “Fall 2024” term
- **Search for your intended roommate(s)**
  - Only students who are eligible and have signed their housing eligibility form will appear
- **Send roommate request**
  - Student will receive a notification to confirm you as a roommate
- **Ensure your group is fully matched**
  - If you are working to fill a triple or suite repeat this process for EVERY person with whom you want to live
  - Each member must be connected to all other members to go through selection




The screenshot shows the Regis College student portal. At the top left is the Regis College logo and name. A navigation menu on the left includes: Home, Applications, Personal Information, Room Selection (highlighted in red), and Select Dining Plan Preference. A dropdown menu is open for 'Room Selection', showing options: Room Selection, Select Roommates, and Select a Room/Suite. Below this is a 'Search for Roommate' section with a search bar and a 'Begin Search' button. The search form includes fields for Preferred Name, Last Name, Identified Gender, First Name, and Gender.






# Phase 2: Roommate Selection

Pending Roommate Requests (1) ^

Name
Boateng, Bernice   

	This will let you view their Profile
	Sends an email to the student who requested you
	This will prompt you to match with that student.

Roommate Requests (1) ^

Name
Boateng, Bernice   

Your roommate group is fully matched.

# Phase 2: Roommate Selection – Finding a roommate

- For those students who do not have a selected roommate or need to fill a group, you complete a **Roommate Preferences Form**.
  - These answer are about you! This allows others to search for you

## Consent - Roommate Preferences Form

### Roommate Search Profile

If you are looking for a roommate or additional member to add to your triple/quad/suite, please fill out the questions on the following page.

These questions will be added to your own profile and allow people to search for you!

As other students fill out this form, you will be able to search for them.

## Applications

Spring Break Housing Application

(Spring 2020)

Room Selection Eligibility

(Fall 2020)

**Roommate Preferences Form**

(Fall 2020)

# Phase 3: Room Selection

## Phase 3: Room Selection

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- Each group will be given a selection time
  - Suites and triple groups will be sent their time the morning of April 4
  - Doubles groups will be sent their time the morning of April 11
- Any student in the group may choose based on the assigned time
- Once that person has chosen, they and their roommate(s) cannot change rooms. The process will be closed for them
- Times will be based on averaged class standing numbers with rising seniors receiving the lowest numbers, followed by juniors and then sophomores
- Once your time has passed the next group will be allowed to choose.

# Phase 3: Room Selection

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## Groups that have completed their housing contract and have a fully matched may take part in housing selection

- All students will be given a priority number based on class year
  - Rising Senior Priority numbers: 1-125
  - Rising Junior Priority numbers: 500-675
  - Rising Sophomore Priority numbers: 800-950
- Groups will then receive ONE selection time based on the AVERAGE of their priority number
  - Based on the **average** of the group, the group will be given **one** selection time.
  - Once that selection time starts, the group will have one unique minute to select their room until the next group is permitted to enter the process.
  - Note: the process will not close for a group until they have chosen a room

### Examples of numbering

A group of all seniors may have

122, 123, 124, 125

Average = **123.5**

But a mixed group....

1, 2, 3, 500

Average = **126.5**

This ensures that all senior groups have priority over mixed groups

# Phase 3: Room Selection

You will be able to see your selection time on the Adirondack Home Screen

### Your Room Selection

You are now eligible to select a room in the 'Doubles Room Selection Process' process.  
You have until 1/31/2020 at 10:00 PM.

### Roommate Group (2) ^

Name	Student Number
You	
Howe, Brianna	

# Phase 3: Room Selection

- **At your designated time, you should click to enter that Room Selection process.**
- **Start by selecting the hall you are interested in**
- **Available rooms will appear**
- **After you have clicked a room, you will be prompted to place people into beds.**
  - Please make sure the right people are assigned to singles vs. doubles, if you are selecting a suite
- **Ensure your group is fully matched**
  - If you are working to fill a triple or suite repeat this process for EVERY person with whom you want to live
  - Each member must be connected to all other members to go through selection

Select from Room List

Hall

(no filter)

College Hall

Domitilla Hall

Maria Hall

Floor

Available Rooms: (28)

College Hall - 423

Room Type: Double

Spots: 2

Rate: \$7590 [Term]

[View Floor Roster](#)

[View Floor Plan](#)

Room Files:

Select Room

## Phase 2: Room Selection - Singles

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- There are an extremely limited number of singles
- Due to this fact, we will not be having a single selection, as it is unclear if we will have any non-medically accommodated singles this year.
- If you wish to apply for a medically accommodated single, please email Courtney Mulligan, Director of Student Accessibility Services at [Courtney.mulligan@regiscollege.edu](mailto:Courtney.mulligan@regiscollege.edu) for more information
  - All medical accommodation paperwork is due by March 29, 2024
- If you are interested in being on a waitlist, you may fill out the form [here](#). Priority is based on class year. Any non-medically accommodated single placements will occur after housing selection.



# Maria Hall Extension Suites

**There are 13 suites available to select (7 – 4 person; 6 – 6 person suites)**

## **Amenities in the Maria Hall Extension include:**

- Fitness center on the first floor (open to all residents)
- Study lounges on each floor with technology capabilities
- Large study and lounge area on first floor with technology capabilities
- Fully equipped kitchen on first floor and fourth floor
- Private common area within each suite
- Microwave provided in each suite
- Ability to choose living area with close friends and peers

## **Other details:**

- Students living in the suites are responsible for the general upkeep and maintenance of the common area.
- This includes cleaning the bathroom and supplying your own toilet paper.

*\*Students with a balance on their account cannot choose a suite due to the additional fee\**

# FAQs

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## Is housing selection online?

- *Yes, the process is completely electronic in our Adirondack portal. For each housing selection night, we will be sending out a Zoom link and will have staff in-person in the Maria Multipurpose room for students to join if they have questions, want to speak to a member of the Residence Life staff, or share their screen as they select their housing.*

## What if I have a hold on my account?

- *Students who have a high balance hold on their account that has not been resolved prior to housing selection will not be eligible to go through the housing selection process.*
- *After being cleared, these students will be placed on a waitlist and placed into housing as space becomes available. Limited spaces will be available following the selection process; others will be placed after the first-year students have been assigned to housing. Housing is guaranteed to all students who are clear by August 2nd.*

## May I “hold” or “reserve” my current room to live in next year?

- *No, students may not reserve a space or “squat” their room for next year.*

## Is the meal plan required for on campus students/

- *Yes, all residential students are required to have a meal plan*

## May I live in housing for Fall 2024 if I am a commuter or returning from a leave?

- *Students returning from a mandatory, voluntary, medical, or other leave who are not currently full-time students, may not take part in housing selection. They may be placed on a waitlist for housing once they have been cleared to return.*

## Will living in the Maria Hall extension affect my financial aid?

- *No, students’ aid will not be impacted by opting to live in the Maria Hall extension rather than a traditional style hall. Students who are changing from a commuter to resident, or others who may have question about their bill or financial aid should speak directly with their financial aid counselor.*

## If I don’t receive my first choice in the housing selection process, may I be placed on a waitlist for my first choice?

- *No. Waitlists will only be maintained for those students who were unable to go through the housing selection process. A general waitlist for each hall will not be kept.*



# Regis College

Residence Life

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